

Committee(s):	Date(s):
Markets Committee	11 th September 2020
Subject: Establishment of the Markets Reference Sub-Committee	Public
Report of: Town Clerk	For Decision
Report Author: Antoinette Duhaney, Committee and Member Services Officer	

Summary

The purpose of this report is to consider the appointment of your Reference Sub-Committee.

Recommendation(s)

Members are asked to:

- Appoint a Reference Sub-Committee for the 2019/20 and approve the Sub-Committee's composition and Terms of Reference.

Main Report

Background

At its 23 January 2012 meeting, your Committee established a Reference Sub-Committee. This Sub-Committee meets on an *ad hoc* basis to consider matters referred to it by the Grand Committee, with the power to act where appropriate and where granted by the Committee. Each year, your Committee reappoints this Sub-Committee and is asked to reconfirm its Terms of Reference. Expressions of interest to serve for the coming year will have been sought by the Town Clerk in advance of the meeting and Members are also able to stand for the Sub-Committee at the meeting itself.

Reference Sub-Committee Composition and Terms of Reference

The Membership of your Sub-Committee comprises 11 members (Chairman, Deputy Chairman and 9 other members)

The following Members were appointed to the Sub Committee for 2019/20.

- James Tumbridge (Chairman)
- John Chapman (Deputy Chairman)
- Peter Bennett
- Mark Bostock
- Deputy Kevin Everett

- Michael Hudson
- Deputy Edward Lord
- Deputy Brian Mooney
- Deputy Robert Merrett
- Deputy Joyce Nash
- John Scott

The Terms of Reference as previously agreed by your Committee are as follows:

- a) A Reference Sub Committee shall be appointed, consisting of the Chairman and Deputy Chairman and 8 other Members; with power to act being given, if necessary, when any matter is referred to the Reference Sub Committee for consideration.*
- b) The quorum for the Reference Sub Committee to be 3 members.*

Conclusion

Your Committee is therefore asked to consider the appointment of a Reference Sub-Committee.

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